

ashgrove baptist church

CLEANING ROSTER August 2008 – Feb 2009

Thank you for serving our church family in this very practical and behind the scenes manner.
We are blessed to have you maintaining **ashgrove's** facilities.

DATE	Area to Clean	CLEANING PERSONNEL	DATE	Area to Clean	CLEANING PERSONNEL
Aug 23	1 2 3	Michael & Jenny Callan Cotton Family Paul & Cathy Ridings	Nov 22	3 1 2	Rosemary and Doug Stay Keith & Jenny Irvine Ray & Jan Smith
30	1 2 3	Yates Family Don & Norma Todd Murchie Family	29	3 1 2	Trevor & Sandra Smith Ifor & Eva Thomas Ben & Gail de Jong
Sept 6	1 2 3	Mitch and Alyssa Hindle David Hindle Family David Earley	Dec 6	3 1 2	Gardener Family Paul & Lorraine Addison Ann-Janette Reinhardt; Andrew McNally
13	1 2 3	Rosemary and Doug Stay Keith & Jenny Irvine Ray & Jan Smith	13	3 1 2	Russ & Jo Sweetman Randall & Jenny Cox Jennifer Thomas; Emil Mrakota
20	1 2 3	Trevor & Sandra Smith Russ & Jo Sweetman Ben & Gail de Jong	20	3 1 2	Kevin Mirrington; Josh Kay Gary Dewhurst; Anthea Zwiendelaar Kevin & Kerrie Bird
27	1 2 3	Gardener Family Paul & Lorraine Addison Ann-Janette Reinhardt; Andrew McNally	27	3 1 2	Neville & Glenys Reid Geoff & Rhonda Rees-Thomas Mal Pfeffer Family
Oct 4	1 2 3	Ifor & Eva Thomas Randall & Jenny Cox Jennifer Thomas; Emil Mrakota	Jan 3	3 1 2	Simon Baek; Mary Ann Saxby Debbie Jackson Fred Sumpton; Bill Colen
11	1 2 3	Kevin Mirrington; Josh Kay Gary Dewhurst; Anthea Zwiendelaar Kevin & Kerrie Bird	10	2 3 1	Michael & Jenny Callan Cotton Family Paul & Cathy Ridings
18	1 2 3	Neville & Glenys Reid Geoff & Rhonda Rees-Thomas Mal Pfeffer Family	17	2 3 1	Yates Family Don & Norma Todd Murchie Family
25	1 2 3	Simon Baek; Mary Ann Saxby Debbie Jackson Fred Sumpton; Bill Colen	24	2 3 1	Mitch and Alyssa Hindle David Hindle Family David Earley; Margaret Zell
Nov 1	3 1 2	Michael & Jenny Callan Cotton Family Paul & Cathy Ridings	31	2 3 1	Rosemary and Doug Stay Keith & Jenny Irvine Ray & Jan Smith
8	3 1 2	Yates Family Don & Norma Todd Murchie Family	Feb 7	2 3 1	Trevor & Sandra Smith Ifor & Eva Thomas Ben & Gail de Jong
15	3 1 2	Mitch and Alyssa Hindle David Hindle Family David Earley; Margaret Zell	14	2 3 1	Gardener Family Paul & Lorraine Addison Ann-Janette Reinhardt; Andrew McNally

...PTO FOR INSTRUCTIONS...

INSTRUCTIONS

- If you are unable to clean on your rostered weekend, please swap with someone else noted on the roster or otherwise organise a replacement.
- Please contact the other person/s rostered to clean with you, to co-ordinate a mutually convenient time to clean.
- If you require a key for access, please arrange to collect this from the church office the week before you require it. The church office hours are Monday – Friday 9am – 5pm
- Please ensure ALL DOORS are locked when leaving premises.

(A)

The facilities are divided into 3 areas being:

- **AREA 1** is left hand side of the auditorium facing the pulpit, including the music room and library, plus the concrete areas directly outside the main front doors.
- **AREA 2** is right hand side of the auditorium facing the pulpit, including the parent's room, training room and vestry, plus the concrete areas directly outside the main front doors.
- **AREA 3** is youth hall, playground and rooms ie. Red Room & Red Room Toilet.
Please note you **do not** need to clean the 'care space' located at the rear of the hall

(B)

AREA 1 Cleaning Requirements

- Seating and furniture to be dusted and any old bulletins, papers etc. to be collected.
- Vacuum the carpet (located in the roller door storeroom attached to **AREA 2**).
- Ensure the concrete areas directly outside the main front doors are clean and tidy.

AREA 2 Cleaning Requirements

- Seating and furniture to be dusted and any old bulletins, papers etc. to be collected.
- Vacuum the carpet (located in the roller door storeroom attached to **AREA 2**).
- Clean the sinks in the Parent's Room and Vestry, plus the toilet in the vestry.
- Ensure the concrete areas directly outside the main front doors are clean and tidy.

AREA 3 Cleaning Requirements

- Seating and furniture to be dusted and any old bulletins, papers etc. to be collected.
- Vacuum the carpet and sweep the playground area
- Clean the toilet next to the Red Room.