

ashgrove baptist church

CLEANING ROSTER March 2010 – September 2010

Thank you for serving our church family in this very practical and behind the scenes manner.
We are blessed to have you maintaining **ashgrove's** facilities.

DATE	Area to Clean	CLEANING PERSONNEL	DATE	Area to Clean	CLEANING PERSONNEL
Mar 13	2 3 1	Yates Family Cotton Family Paul & Cathy Ridings	12	3 1 2	Ifor & Eva Thomas Randall & Jenny Cox Rob Fitzgerald; Emil Mrakota
20	2 3 1	Fred Sumpton; Maureen Butler Ben and Gail de Jong David Earley; Margaret Zell	19	3 1 2	Neville & Glenys Reid Geoff & Rhonda Rees-Thomas Mal Pfeffer, Ian Stoodley
27	2 3 1	Contractor Contractor Contractor	26	3 1 2	Contractor Contractor Contractor
Apr 3	1 2 3	Doug & Rosemary Stay Keith & Jenny Irvine Russ & Jo Sweetman	Jul 3	3 1 2	Yates Family Cotton Family Paul & Cathy Ridings
10	1 2 3	Gardener Family Paul & Lorraine Addison Ann-Janette Reinhardt; Andrew McNally	10	3 1 2	Fred Sumpton; Maureen Butler Ben and Gail de Jong David Earley; Margaret Zell
17	1 2 3	Ifor & Eva Thomas Randall & Jenny Cox Rob Fitzgerald; Emil Mrakota	17	3 1 2	Doug & Rosemary Stay Keith & Jenny Irvine Russ & Jo Sweetman
24	1 2 3	Contractor Contractor Contractor	24	3 1 2	Gardener Family Paul & Lorraine Addison Ann-Janette Reinhardt; Andrew McNally
May 1	1 2 3	Neville & Glenys Reid Geoff & Rhonda Rees-Thomas Mal Pfeffer, Ian Stoodley	31	1 2 3	Contractor Contractor Contractor
8	1 2 3	Yates Family Cotton Family Paul & Cathy Ridings	Aug 7	2 3 1	Working Bee Working Bee Working Bee
15	1 2 3	Fred Sumpton; Maureen Butler Ben and Gail de Jong David Earley; Margaret Zell	14	2 3 1	Ifor & Eva Thomas Randall & Jenny Cox Rob Fitzgerald; Emil Mrakota
22	1 2 3	Doug & Rosemary Stay Keith & Jenny Irvine Russ & Jo Sweetman	21	2 3 1	Neville & Glenys Reid Geoff & Rhonda Rees-Thomas Mal Pfeffer, Ian Stoodley
29	1 2 3	Contractor Contractor Contractor	28	2 3 1	Contractor Contractor Contractor
Jun 5	1 2 3	Gardener Family Paul & Lorraine Addison Ann-Janette Reinhardt; Andrew McNally	Sep 4	2 3 1	Yates Family Cotton Family Paul & Cathy Ridings

...PTO FOR INSTRUCTIONS...

INSTRUCTIONS

- If you are unable to clean on your rostered weekend, please swap with someone else noted on the roster or otherwise organise a replacement. Kevin Bird and Bronwyn Adams are reserves who may also be able to fill in for you.
- Please contact the other person/s rostered to clean with you, to co-ordinate a mutually convenient time to clean.
- If you require a key for access, please arrange to collect this from the church office the week before you require it. The church office hours are Monday – Friday 9am – 4pm
- Please ensure ALL DOORS are locked when leaving premises.

(A)

The facilities are divided into 3 areas being:

- **AREA 1** is left hand side of the auditorium facing the pulpit, including the music room and library, plus the concrete areas directly outside the main front doors.
- **AREA 2** is right hand side of the auditorium facing the pulpit, including the parent's room, training room and vestry, plus the concrete areas directly outside the main front doors.
- **AREA 3** is youth hall and Playground area.

Please note you **do not** need to clean the 'care space' located at the rear of the hall

(B)

AREA 1 Cleaning Requirements

- Seating and furniture to be dusted and any old bulletins, papers etc. to be collected.
- Vacuum the carpet (located in the roller door storeroom attached to **AREA 2**).
- Ensure the concrete areas directly outside the main front doors are clean and tidy.
- Water the plants both inside and outside on this side of auditorium.

AREA 2 Cleaning Requirements

- Seating and furniture to be dusted and any old bulletins, papers etc. to be collected.
- Vacuum the carpet (located in the roller door storeroom attached to **AREA 2**).
- Clean the sinks in the Parent's Room and Vestry, plus the toilet in the vestry.
- Ensure the concrete areas directly outside the main front doors are clean and tidy.
- Water the plants both inside and outside on this side of auditorium.

AREA 3 Cleaning Requirements

- Seating and furniture to be dusted and any old bulletins, papers etc. to be collected.
- Vacuum the carpet and sweep the playground area.